**BARAGA COUNTY BOARD OF COMMISSIONERS**

**Regular Meeting Minutes**

**March 14, 2022**

**CALL TO ORDER:**

Chairman Rolof called the Regular Meeting on Monday, March 14, 2022 at 5:00 p.m., in the Circuit Courtroom, Baraga County Courthouse, 16 N. Third Street, L’Anse, MI 49946.

**ROLL CALL:**

Chairman Rolof instructed Clerk Goodreau to take roll call with the following results:

Present: Gale Eilola, District 1; Dan Robillard, District 2; Brad Dakota, District 3; and Lyle Olsen, District 4; William Rolof, District 5.

Absent: None.

**PLEDGE OF ALLEGIANCE TO THE UNITED STATES OF AMERICA:**

Chairman Rolof led us in the Pledge of Allegiance to the United States of America.

**APPROVAL OF AGENDA:**

Commissioner Olsen made a motion, supported by Commissioner Eilola to approve the Agenda, as presented. On Voice Vote, the motion carried.

**APPROVAL OF MINUTES:**

Commissioner Eilola made a motion, supported by Commissioner Robillard to approve the minutes for the Regular meeting held on February 14, 2022. On Voice Vote, the motion. Commissioner Dakota abstained.

**PUBLIC COMMENT-Agenda Items Only:**

Chairman Rolof opened the meeting up for public comment on Agenda items. There was no public comment.

**TREASURERS REPORT:**

As presented by Treasurer, Jill C Tollefson.

Commissioner Robillard made a motion, supported by Commissioner Olsen to approve the following Budget Amendments:

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| --- | --- | --- | --- |
| **BARAGA COUNTY** |  |  |  |
| **BUDGET AMENDMENTS** |  |  |  |
| For the Fiscal Year Ending 09/30/2022 | |  |  |
|  |  |  |  |
| Account Name | Account Number | Revenue Increase - (Decrease) | Expense - Increase-(Decrease) |
|  |  |  |  |
| **GENERAL FUND - REVENUES** |  |  |  |
|  |  |  |  |
| Local Community Stabilization | 101-000-441.00 | $ 5,775.00 |  |
| Marine Safety Program | 101-000-509.00 | $ 6,500.00 |  |
| Cares Act - District Court | 101-000-528.03 | $ 7,531.00 |  |
| Snowmobile Grant | 101-000-542.00 | $ (1,000.00) |  |
| Sheriff Road Patrol | 101-000-543.00 | $ 14,876.00 |  |
| State Aid Marine | 101-000-544.03 | $ (6,500.00) |  |
| ORV - Off Road Vehicle Grant | 101-000-545.00 | $ 5,000.00 |  |
| Fund Balance Surplus | 260-000-699.99 | $ 60,000.00 |  |
| Fund Balance Surplus | 263-000-699.99 | $ 1,800.00 |  |
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| **GENERAL FUND - EXPENDITURES** | |  |  |
|  |  |  |  |
| Supplies and Materials | 101-136-728.03 |  | $ 7,531.00 |
| Court Reporting | 101-137-705.00 |  | $ 1,000.00 |
| Mers Pension | 101-148-718.00 |  | $ 1,325.00 |
| Advertising | 101-301-901.00 |  | $ 250.00 |
| Misc Expense | 101-301-955.00 |  | $ (250.00) |
| Salary and Wages | 101-332-703.00 |  | $ (300.00) |
| Soc Security / Medicare | 101-332-715.00 |  | $ (31.00) |
| Vehicle Expense | 101-332-742.00 |  | $ 900.00 |
| Misc Expense | 101-332-955.00 |  | $ (1,742.00) |
| Salary and Wages | 101-333-703.00 |  | $ 9,283.00 |
| Soc Security / Medicare | 101-333-715.00 |  | $ 710.00 |
| Health Insurance | 101-333-716.00 |  | $ 1,593.00 |
| Health Savings | 101-333-716.05 |  | $ 2,421.00 |
| Mers Pension | 101-333-718.00 |  | $ 2,140.00 |
| Workers Comp Ins | 101-333-721.00 |  | $ 346.00 |
| Salary and Wages | 101-335-703.00 |  | $ 346.00 |
| Soc Security / Medicare | 101-335-715.00 |  | $ 176.00 |
| Health Insurance | 101-335-716.00 |  | $ 700.00 |
| Health Savings | 101-335-716.05 |  | $ 365.00 |
| Mers Pension | 101-335-718.00 |  | $ 580.00 |
| Workers Comp Ins | 101-335-721.00 |  | $ 25.00 |
| Vehicle Expense | 101-335-742.00 |  | $ 900.00 |
| Travel Expense | 101-663-860.00 |  | $ 125.00 |
| Misc Expense | 101-663-955.00 |  | $ 125.00 |
| Equipment & Furniture | 260-000-970.00 |  | $ 60,000.00 |
| Operating and Office Supplies | 263-000-727.00 |  | $ 1,800.00 |
| Mers Pension | 292-662-718.00 |  | $ 530.00 |
|  |  |  |  |
|  |  |  |  |
| GENERAL FUND – TOTALS |  | $ 93,982.00 | $ 90,848.00 |

On Roll Call Vote, the motion carried. Roll Call was as follows: Yeas; Commissioner Eilola, Commissioner Dakota, Commissioner Robillard, Commissioner Olsen and Commissioner Rolof. Nays; None. Absent; None.

**REVIEW OF CLAIMS AND ACCOUNTS:**

Commissioner Eilola made a motion, supported by Commissioner Robillard to approve the BCMH Trustee Per Diem for February 2022 ($1,210.00). On Roll Call Vote, the motion carried. Roll Call was as follows: Yeas; Commissioner Eilola, Commissioner Dakota, Commissioner Robillard, Commissioner Olsen, and Commissioner Rolof. Nays; None. Absent; None.

Commissioner Dakota made a motion, supported by Commissioner Robillard to approve the payment of the Claims and Accounts for the period of February 15, 2022 through March 14, 2022 in the amount of $33,229.17. On Roll Call Vote, the motion carried. Roll Call was as follows: Yeas; Commissioner Eilola, Commissioner Dakota, Commissioner Robillard, Commissioner Olsen, and Commissioner Rolof. Nays; None. Absent; None.

Commissioner Eilola made a motion, supported by Commissioner Olsen to approve the payment of the Prepaid Bills and Trust and Agency Accounts for the period of February 15, 2022 through March 14, 2022 in the amount of $558,764.20. On Roll Call Vote, the motion carried. Roll Call was as follows: Yeas; Commissioner Eilola, Commissioner Dakota, Commissioner Robillard, Commissioner Olsen, and Commissioner Rolof. Nays; None. Absent; None.

Commissioner Olsen made a motion, supported by Commissioner Eilola to approve the Sheriff’s Dept. Commissary Account expenditures for February 2022 in the amount of $7,466.21. On Roll Call Vote, the motion carried. Roll Call was as follows: Yeas; Commissioner Eilola, Commissioner Dakota, Commissioner Robillard, Commissioner Olsen, and Commissioner Rolof. Nays; None. Absent; None.

**UNFINISHED BUSINESS:**

There was no unfinished business.

**ACTION ITEMS:**

Commissioner Robillard made a motion, supported by Commissioner Dakota to approve the 2022 Remonumentation contracts as follows: UPEA, $26,183.85 (21 corners) and CHN Surveying $23,690.15 (19 corners) On Roll Call Vote, the motion carried. Roll Call was as follows: Yeas; Commissioner Eilola, Commissioner Dakota, Commissioner Robillard, Commissioner Olsen, and Commissioner Rolof. Nays; None. Absent; None.

Commissioner Robillard made a motion, supported by Commissioner Eilola to appoint Steve LeClaire, LeClaire GeoServices to the Remonumentation Peer Group. On Voice Vote, the motion carried.

Commissioner Robillard made a motion, supported by Commissioner Eilola to make the following appointments to the Baraga County Extended Care Corp. Board to Trustees: Carla Engle (term ending 12/31/2024) and as Ex-Officio Members; Rob Stowe, BCMH CEO and Gail Jestila, BCMH CFO. On Voice Vote, the motion carried.

Commissioner Robillard made a motion, supported by Commissioner Eilola to make the following appointments to the BCMH Board of Trustees as Ex-Officio Member; Gail Jestila, BCMH CFO. On Voice Vote, the motion carried.

Commissioner Olsen made a motion, supported by Commissioner Dakota to approve a contract with MGT of America Consulting, LLC for the Cost Allocation Plan for 2021, 2022 and 2023. On Voice Vote, the motion carried.

The Board received two proposals to update the Baraga County Recreation Plan; WUPPDR, $3,000.00 and Sanders & Czapski Associates, $9,800.00. Commissioner Robillard made a motion, supported by Commissioner Eilola to hire WUPPDR to update the Baraga County Recreation Plan in the amount of $3,000.00. On Roll Call Vote, the motion carried. Roll Call was follows: Yeas; Commissioner Eilola, Commissioner Dakota, Commissioner Robillard, Commissioner Olsen, and Commissioner Rolof. Nays; None. Absent; None.

Commissioner Olsen made a motion, supported by Commissioner Dakota to approve an allocation of $3,000.00 to the Baraga County Trails Authority. On Voice Vote, the motion carried.

Commissioner Robillard made a motion, supported by Commissioner Eilola to approve the FY22 Michigan Department of Transportation grant and following resolution:

MASTER AGREEMENT RESOLUTION

WHEREAS, the Baraga County Board of Commissioners has the authority to contract with the Michigan Department of Transportation for State and/or Federal funds for passenger transportation related services; and,

WHEREAS, the Baraga County Board of Commissioners does hereby approve Master Agreement No. 2022-0009,

NOW THEREFORE, be it resolved that the Baraga County Board Chair of the Baraga County Board of Commissioners or *Baragaland Senior Citizens Executive Director* be authorized and directed to execute said agreement 2022-0009 on behalf of the *Baraga County Board of Commissioners.*

PROJECT AUTHORIZATION RESOLUTION

WHEREAS, this resolution shall also approve execution of Project Authorizations for any programs designated by the Baraga County Board of Commissioners and/or Project Authorizations for any amount determined by the Baraga County Board of Commissioners with the Michigan Department of Transportation which are issued under Master Agreement Number 2022-0009.

NOW, THEREFORE, be it resolved that the Baraga County Board of Commissioners Chair or *Baragaland Senior Citizen’s Inc.*, are authorized to enter into and execute on behalf of the *Baraga County Board of Commissioners* all such project Authorizations with the Michigan Department of Transportation for passenger transportation related services for the Agreement period.

On Roll Call Vote, the motion carried. Roll Call was as follows: Yeas; Commissioner Eilola, Commissioner Dakota, Commissioner Robillard, Commissioner Olsen, and Commissioner Rolof. Nays; None. Absent; None.

**REPORTS OF STANDING COMMITTEES:**

Commissioner Eilola reported the UPCAP annual report is available.

Commissioner Rolof reported on the Housing Task Force meetings.

Commissioner Olsen reported on the Trails Authority.

**INFORMATIONAL ITEMS:**

* BCMH Board of Trustee, Minutes

**RESOLUTIONS:**

There were no Resolutions.

**COMMISSIONERS COMMENTS:**

Commissioner Rolof and Commissioner Robillard reported that they will not be seeking re-election.

**PUBLIC COMMENT:**

Mr. James Loman stated his concern over the way his home was being assessed.

**ADJOURNMENT:**

There being no further business to come before the County Board, Commissioner Eilola made a motion, supported by Commissioner Olsen to adjourn the meeting until Tuesday, April 12, 2022. On Voice Vote, the motion carried.

Respectfully Submitted,

Wendy J. Goodreau

County Clerk