**BARAGA COUNTY BOARD OF COMMISSIONERS**

**Regular Meeting Minutes**

**January 13, 2020**

**CALL TO ORDER:**

Chairperson Koskinen called the Regular Meeting to order at 5:00 p.m. in the Circuit Courtroom, Baraga County Courthouse, 16 N. Third St., L’Anse, Michigan 49946.

**ROLL CALL:**

Chairman Koskinen instructed Clerk Goodreau to take roll call with the following results:

Present: Gale Eilola, District 1, Mike Koskinen, District 2, Dan Robillard, District 3, William Menge, District 4, and William Rolof, District 5.

Absent: None.

**PLEDGE OF ALLEGIANCE TO THE UNITED STATES OF AMERICA:**

Chairman Koskinen led us in the Pledge of Allegiance to the United States of America.

**APPROVAL OF AGENDA:**

Commissioner Rolof made a motion, supported by Commissioner Robillard to approve the Agenda, with the following addition: d. Finance Committee, starting wage. On Voice Vote, the motion carried.

**APPROVAL OF MINUTES:**

Commissioner Menge made a motion, supported by Commissioner Eilola to approve the minutes for the Regular meeting held on December 9, 2019 and Special meetings held on December 5, 2019 and December 19, 2019. On Voice Vote, the motion carried.

**PUBLIC COMMENT:**

Chairman Koskinen opened the meeting up for public comment.

Jeff Loman invited the Board to attend an informational meeting with Lyme Timber Company on January 29, 2020 at 12:00 p.m. at the Ojibwa Casino Hotel Conference Room.

Burt Mason reported the Huron Island Preservation project is moving forward. Correspondence has been sent to officials seeking support.

Catherine Andrews asked who the author of the Resolution in Support of Line 5 passed in September 2019. Chairman Koskinen said Upper Peninsula Association of County Commissioners drafted the resolution.

Linda Kinnunen reported on a program held at Baraga County Memorial Hospital called Stop the Bleed. Ms. Kinnunen said Bay Ambulance provides the training for free.

**TREASURERS REPORT:**

Treasurer, Anne Koski, presented her monthly financial reports.

Commissioner Robillard made a motion, supported by Commissioner Rolof to approve the following budget amendments:

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| **BARAGA COUNTY** |  |  |  |
| **PROPOSED BUDGET AMENDMENTS** |  |  |
| For the Fiscal Year Ending 09/30/2020 |  |  |  |
|  |  |  |  |
| Account Name | Account Number | Revenue Increase - (Decrease) | Expense - Increase-(Decrease) |
| **GENERAL FUND - REVENUES** |  |  |  |
|  |  |  |  |
| Stonegarden Boat Grant | 101-000-543.01 |  $105,238.00  |  |
| Land Transfer Tax | 101-000-614.00 |  $ 68,000.00  |  |
| Advertising Plat Book | 101-000-645.00 |  $ 1,060.00  |  |
| Insurance Reimbursement Buy Up | 101-000-960.75 |  $ 2,500.00  |  |
| Refund Reimbursement | 101-000-999.00 |  $ 2,500.00  |  |
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| **GENERAL FUND - EXPENDITURES** |  |  |
|  |  |  |  |
| Salary & Wages | 101-131-703.00 |  |  $(40,000.00) |
| Professional and Contracted Services | 101-131-801.00 |  |  $ 40,000.00  |
| Salary & Wages | 101-136-703.00 |  |  $ (11,447.80) |
| Professional and Contracted Services | 101-136-801.00 |  |  $ 11,447.80  |
| Subscription & Dues | 101-148-802.00 |  |  $ 850.00  |
| District Court Juror Fees | 101-136-803.00 |  |  $ 1,000.00  |
| Equalization Longevity | 101-225-708.00 |  |  $ 460.00  |
| Equalization BSA | 101-225-810.00 |  |  $ 40.00  |
| Equalization Miscellaneous | 101-225-955.00 |  |  $ (40.00) |
| Prosecuting Attorney Longevity | 101-229-708.00 |  |  $ 343.60  |
| Treasurer Longevity | 101-253-708.00 |  |  $ 310.60  |
| Treasurer BSA | 101-253-810.00 |  |  $ 3,418.00  |
| Treasurer Insurance and Bonds | 101-253-851.00 |  |  $ 1,950.00  |
| Sheriff Longevity | 101-301-708.00 |  |  $ 708.26  |
| Jail Longevity | 101-351-708.00 |  |  $ 1,317.65  |
| Capital Outlay - New Boat | 101-900-960.84 |  |  $ 105,238.00  |
| Contingency | 101-890-958.00 |  |  $ 63,701.89  |
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| GENERAL FUND – JOURNAL TOTALS |  |  $ 179,298.00  |  $ 179,298.00  |

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| **BARAGA COUNTY** |  |  |  |
| **PROPOSED BUDGET AMENDMENTS** |  |  |
| For the Fiscal Year Ending 09/30/2020 |  |  |  |
|  |  |  |  |
| Account Name | Account Number | Revenue Increase - (Decrease) | Expense - Increase-(Decrease) |
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| **GENERAL FUND - REVENUES** |  |  |  |
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| **GENERAL FUND - EXPENDITURES** |  |  |  |
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| State Grant / Quarterly Expenses | 101-890-958.00 |  |  $ 27,751.00  |
| Salary and Wages | 101-148-703.00 |  |  $(14,232.40) |
| Longevity | 101-148-708.00 |  |  $ (1,167.28) |
| Social Security/Medicare | 101-148-715.00 |  |  $(1,088.80) |
| Health Insurance Expense | 101-148-716.00 |  |  $(5,055.40) |
| HAS Expense | 101-148-716.05 |  |  $(2,060.00) |
| Life Insurance | 101-148-717.00 |  |  $ (56.92) |
| MERS Pension | 101-148-718.00 |  |  $(4,069.04) |
| Workers Comp Insurance | 101-148-721.00 |  |  $ (17.96) |
| Other Fringe Benefits | 101-148-725.00 |  |  $ (3.20) |
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|  |  |  $ -  |  $ -  |

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| **BARAGA COUNTY** |  |  |  |
| **DEPARTMENTAL BUDGET AMENDMENTS** |  |  |
| For the Fiscal Year Ending 09/30/2019 |  |  |  |
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| Account Name | Account Number | Revenue Increase - (Decrease) | Expense - Increase-(Decrease) |
| **GENERAL FUND - EXPENDITURES** |  |  |  |
| Governing Body Payment in Lieu | 101-101-716.01 |  |  $ 584.00  |
| Circuit Court Legal Fees | 101-131-807.00 |  |  $ (584.00) |
| District Court Salary & Wages | 101-136-703.00 |  |  $ 4,075.00  |
| District Court MERS Pension | 101-136-718.00 |  |  $ 363.00  |
| District Court Legal Fees | 101-136-807.00 |  |  $ 3,126.50  |
| District Court Legal Fees - Public Defender | 101-136-807.01 |  |  $ (5,040.00) |
| District Court Health Insurance | 101-136-716.00 |  |  $ (1,000.00) |
| District Court Office Supplies | 101-136-727.00 |  |  $ (1,000.00) |
| District Court Juror & Witness Fees | 101-136-803.00 |  |  $ (524.50) |
| District Court Magistrate Payment in Lieu | 101-137-716.01 |  |  $ 290.83  |
| District Court MERS Pension | 101-137-718.00 |  |  $ 80.00  |
| District Court Court Reporting Stipend | 101-137-705.00 |  |  $ (473.83) |
| District Court Probation Salary & Wages | 101-138-703.00 |  |  $ 95.00  |
| District Court Probation SS/Medicare | 101-138-715.00 |  |  $ 8.00  |
| Probate Court Salary & Wages | 101-148-703.00 |  |  $ 2,700.00  |
| Probate Court Legal Fees | 101-148-807.00 |  |  $ (2,700.00) |
| County Clerk Salary & Wages | 101-215-703.00 |  |  $ 1,545.00  |
| County Clerk SS/Medicare | 101-215-715.00 |  |  $ 88.60  |
| County Clerk MERS Pension | 101-215-718.00 |  |  $ 590.00  |
| County Clerk Health Insurance | 101-215-716.00 |  |  $ (2,223.60) |
| Equalization SS/Medicare | 101-225-715.00 |  |  $ 256.00  |
| Equalization Payment in Lieu | 101-225-716.01 |  |  $ 291.00  |
| Equalization MERS Pension | 101-225-718.00 |  |  $ 632.00  |
| Equalization Map Technology | 101-225-746.00 |  |  $ 373.00  |
| Equalization Health Insurance | 101-225-716.00 |  |  $ (1,552.00) |
| Prosecuting Attorney Salary & Wages | 101-229-703.00 |  |  $ 3,375.00  |
| Prosecuting Attorney SS/Medicare | 101-229-715.00 |  |  $ 267.10  |
| Prosecuting Attorney Payment in Lieu | 101-229-716.01 |  |  $ 32.30  |
| Prosecuting Attorney MERS Pension | 101-229-718.00 |  |  $ 1,062.00  |
| Prosecuting Attorney Law Books | 101-229-981.00 |  |  $ 47.50  |
| Prosecuting Attorney Health Insurance | 101-229-716.00 |  |  $ (2,000.00) |
| Prosecuting Attorney Office Supplies | 101-229-727.00 |  |  $ (700.00) |
| Prosecuting Attorney Contractual Services | 101-229-801.00 |  |  $ (300.00) |
| Prosecuting Attorney Crime Victim Expenditures | 101-229-803.00 |  |  $ (980.00) |
| Prosecuting Attorney Witness Fees | 101-229-804.00 |  |  $ (173.00) |
| Prosecuting Attorney Travel Expense | 101-229-860.00 |  |  $ (468.00) |
| Prosecuting Attorney Advertising | 101-229-901.00 |  |  $ (100.00) |
| Prosecuting Postage | 101-229-729.00 |  |  $ (62.90) |
| Register of Deeds Salary & Wages | 101-236-703.00 |  |  $ 905.00  |
| Register of Deeds SS/Medicare | 101-236-715.00 |  |  $ 59.00  |
| Register of Deeds MERS Pension | 101-236-718.00 |  |  $ 395.01  |
| Register of Deeds Health Insurance | 101-236-716.00 |  |  $ (1,359.01) |
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| **GENERAL FUND – TOTALS** |  |  $ -  |  $ -  |

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| **BARAGA COUNTY** |  |  |  |
| **DEPARTMENTAL BUDGET AMENDMENTS** |  |  |  |
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| For the Fiscal Year Ending 09/30/2019 |  |  |  |
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| Account Name | Account Number | Revenue Increase - (Decrease) | Expense - Increase-(Decrease) |
| **GENERAL FUND - EXPENDITURES** |  |  |  |
| Treasurer Salary & Wages | 101-253-703.00 |  |  $ 1,500.00  |
| Treasurer SS/Medicare | 101-253-715.00 |  |  $ 117.00  |
| Treasurer MERS Pension | 101-253-718.00 |  |  $ 489.00  |
| Treasurer Health Insurance | 101-253-716.00 |  |  $ (2,106.00) |
| Buildings & Grounds Salary & Wages | 101-265-703.00 |  |  $ 700.00  |
| Buildings & Grounds SS/Medicare | 101-265-715.00 |  |  $ 67.50  |
| Buildings & Grounds Payment in Lieu | 101-265-716.01 |  |  $ 292.00  |
| Buildings & Grounds MERS Pension | 101-265-718.00 |  |  $ 120.00  |
| Buildings & Grounds Utilities Admin Bldg | 101-265-920.01 |  |  $ 565.00  |
| Buildings & Grounds Repair & Maint. Admin Bldg | 101-265-932.00 |  |  $ 103.00  |
| Buildings & Grounds Health Insurance | 101-265-716.00 |  |  $ (846.00) |
| Buildings & Grounds Utilities Admin Bldg | 101-265-920.01 |  |  $ (560.00) |
| Buildings & Grounds Miscellaneous Expense | 101-265-955.00 |  |  $ (340.00) |
| Buildings & Grounds Bottled Water | 101-265-921.00 |  |  $ (101.50) |
| Sheriff Salary & Wages | 101-301-703.00 |  |  $ 756.00  |
| Sheriff MERS Pension | 101-301-718.00 |  |  $ 30.00  |
| Sheriff Travel Expense | 101-301-860.00 |  |  $ (750.00) |
| Sheriff Department Equipment | 101-301-978.01 |  |  $ 1,055.00  |
| Sheriff Health Insurance | 101-301-716.00 |  |  $ (1,841.00) |
| County Jail Salary & Wages | 101-351-703.00 |  |  $ 8,845.00  |
| County Jail SS/Medicare | 101-351-715.00 |  |  $ 583.00  |
| County Jail Prisoners Medical Expense | 101-351-835.03 |  |  $ 702.00  |
| County Jail Utilities | 101-351-920.03 |  |  $ 615.00  |
| County Jail PA 125 Law Enforcement Training | 101-351-864.00 |  |  $ (5,000.00) |
| County Jail Health Insurance | 101-351-716.00 |  |  $ (5,745.00) |
| Mine Inspector Salary & Wages | 101-375-703.00 |  |  $ 13.00  |
| Mine Inspector Travel Expense | 101-375-860.00 |  |  $ (13.00) |
| Emergency Preparedness Salary & Wages | 101-426-703.00 |  |  $ 351.00  |
| Emergency Preparedness SS & Medicare | 101-426-715.00 |  |  $ 27.00  |
| Emergency Preparedness Travel Expense | 101-426-860.00 |  |  $ (378.00) |
| Animal Control Boarding of Animals | 101-430-813.00 |  |  $ 1,200.00  |
| Animal Control Disposal of Animals | 101-430-937.00 |  |  $ (500.00) |
| Animal Control Salary & Wages | 101-430-703.00 |  |  $ (200.00) |
| Animal Control SS/Medicare | 101-430-715.00 |  |  $ (200.00) |
| Substance Abuse Convention Facility Tax PA 2 | 101-631-960.01 |  |  $ 450.00  |
| Dept of Human Services Per Diem | 101-663-710.00 |  |  $ (747.00) |
| Dept of Human Services Travel Expense | 101-663-860.00 |  |  $ 763.00  |
| Dept of Human Services SS/Medicare | 101-663-715.00 |  |  $ (16.00) |
|  |  |  |  |
| **GENERAL FUND – TOTALS** |  |  $ -  |  $ -  |
| **BARAGA COUNTY** |  |  |  |
| **PROPOSED BUDGET AMENDMENTS** |  |  |
|  |  |  |  |
| For the Fiscal Year Ending 09/30/2019 |  |  |  |
|  |  |  |  |
| Account Name | Account Number | Revenue Increase - (Decrease) | Expense - Increase-(Decrease) |
|  |  |  |  |
| **GENERAL FUND - REVENUES** |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **GENERAL FUND - EXPENDITURES** |  |  |  |
|  |  |  |  |
| Circuit Court Legal Fees | 101-131-807.00 |  |  $ (3,500.00) |
| District Court Magistrate Wages | 101-137-703.00 |  |  $ (2,500.00) |
| District Court Stipend | 101-137-705.00 |  |  $ (2,500.00) |
| Friend of the Court Professional | 101-141-801.00 |  |  $ (2,000.00) |
| Probate Court Health Ins | 101-148-716.00 |  |  $ (1,500.00) |
| Probate Court MERS | 101-148-718.00 |  |  $ (1,500.00) |
| Probate Court Ad Litem | 101-148-806.00 |  |  $ (3,400.00) |
| Probate Court Legal Fees | 101-148-807.00 |  |  $ (1,500.00) |
| Probate Court Travel | 101-148-860.00 |  |  $ (1,000.00) |
| General Gov Contracted Services | 101-170-801.01 |  |  $ (4,000.00) |
| General Gov Telephone | 101-170-850.00 |  |  $ (1,000.00) |
| Elections Operating | 101-191-727.00 |  |  $ (1,500.00) |
| Public Safety | 101-400-960.04 |  |  $ 10,500.00  |
| Other Misc Retirement Liability | 101-850-960.49 |  |  $ 10,000.00  |
| Equalization Salaries & Wages | 101-225-703.00 |  |  $ (5,000.00) |
| County Jail Travel | 101-351-860.00 |  |  $ (2,400.00) |
| Health Services Doctor | 101-600-835.01 |  |  $ 10,200.00  |
| Health Services Assistant | 101-600-835.02 |  |  $ 2,600.00  |
|  |  |  |  |
| **GENERAL FUND – TOTALS** |  |  $ -  |  $ -  |

On Voice Vote, the motion carried.

Treasurer Koski announced she is accepting the “Early Retirement Option” offered by the Board and is retiring. The option, adopted on December 9, 2020, temporarily waives the years of service requirement for post-employment benefits. The option requires employees to retire no later than March 31, 2020. Ms. Koski is concerned about the timing and requested that the Board extend the retirement deadline to September 30, 2020 and approve a new hire position for her office. She would like to have an additional person in the Treasurer’s office to learn the functions of her position. Ms. Koski said she has funds from the Delinquent Tax Revolving Fund to pay for the position. Discussion followed. Commissioner Eilola made a motion to approve Ms. Koski’s request to extend the early retirement option to September 30, 2020 and approve the new position. The motion died for lack of support. More discussion followed. Commissioner Robillard made a motion, to deny Ms. Koski’s request and honor the retirement date requirement at March 31, 2020, more discussion followed. The motion died for lack of support. Commissioner Eilola made a motion to extend Ms. Koski’s retirement date to September 30, 2020 and approve the new position. The motion died for lack of support. Commissioner Menge made a motion, supported by Commissioner Rolof to deny Ms. Koski’s request and see how the application process proceeds through the Committee. On Roll Call Vote, the motion carried. Roll Call was as follows: Yeas; Commissioner Eilola, Commissioner, Menge, Commissioner Robillard, Commissioner Rolof and Commissioner Koskinen. Nays; None.

**REVIEW OF CLAIMS AND ACCOUNTS:**

Commissioner Rolof made a motion, supported by Commissioner Eilola to approve the BCMH Trustee Per Diem for December 2019 ($810.00). On Voice Vote, the motion carried.

Commissioner Rolof made a motion, supported by Commissioner Menge to approve the payment of the Claims and Accounts for the period of December 10, 2019 through January 13, 2020 in the amount of $55,715.40. On Voice Vote, the motion carried.

Commissioner Menge made a motion, supported by Commissioner Eilola to approve the payment of the Prepaid Bills and Trust and Agency Accounts for the period of December 10, 2019 through January 13, 2020 in the amount of $907,088.12. On Voice Vote, the motion carried.

Commissioner Rolof made a motion, supported by Commissioner Menge to approve the payment of the Sheriff Department Commissary Account for the period of December 1, 2019 through December 31, 2019 in the amount of $9,318.78. Commissioner Eilola asked if this would be a monthly item. Sheriff Johnson indicated it would be. On Voice Vote, the motion carried.

**OLD BUSINESS:**

No old business.

**ACTION ITEMS:**

Baraga County Road Commission Chairman, Harry Miron, presented to the Board a concept for an alternate route to bypass Hwy US 41 from L’Anse to Baraga. There have been several occasions when the highway has been blocked off for several hours due to weather, traffic accidents and a fire. The Road Commission is having conversations with local units of governments, MDOT, and the Keweenaw Bay Indian Community. Mr. Miron STRESSED that this would be an alternate route not a highway to replace the current one. BCRC Engineer also addressed the Board and indicated that this is in the early stages of conversation and public input is welcome.

The Board received a request for funding from UPSET. The County currently allocates funding for drug enforcement and it goes to the Portage Health Foundation UPSET West program. Commissioner Rolof made a motion to approve funding for UPSET. Clerk Goodreau clarified this request was from UPSET and the County currently allocates funding for UPSET West. Commissioner Rolof withdrew his motion. Commissioner Robillard made a motion, supported by Commissioner Rolof to continue allocating the funding to UPSET West. On Voice Vote, the motion carried.

Commissioner Rolof made a motion, supported by Commissioner Robillard to appoint Bethany Preston to the Baraga County Dept. of Health and Human Services Board. On Voice Vote, the motion carried.

Commissioner Menge made a motion, supported by Commissioner Robillard to raise the non-union starting wage to $16.50/hour. On Voice Vote, the motion carried.

**REPORTS OF STANDING COMMITTEES:**

Commissioner Robillard attended the monthly BCMH Board of Trustees meeting, Covington Township’s meeting. He emailed Representative Greg Markkanen and Senator Ed McBroom regarding the Pipeline Economic Factor and the impact on the County. Senator McBroom is checking with the Department of Treasury to get further information.

**INFORMATIONAL ITEMS:**

The following items were presented for information:

* BCMH Board of Trustee, Minutes
* BCMH, Annual Audit

Gail Jestila, BCMH, CFO, presented an overview of the annual audit.

**RESOLUTIONS:**

No Resolutions.

**COMMISSIONERS COMMENTS:**

Commissioner Eilola clarified the procedural issues with the UPSET request motion.

**ADJOURNMENT:**

There being no further business to come before the County Board, Commissioner Rolof made a motion, supported by Commissioner Eilola to adjourn the meeting until Monday, February 10, 2020. On Voice Vote, the motion carried.

Michael R. Koskinen, Chairman Wendy J. Goodreau, Clerk